

EXECUTIVE SECRETARIAT

Routing Slip

TO		ACTION	INFO	DATE	INITIAL
1	DCI		✓		
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16	C/PAD/OEA				
17	SA/IA				
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19	C/IPD/OIS				
20	D/PAO	✓			
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SUSPENSE

Date

Remarks:

Executive Secretary

9/2/83

Date

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Executive Registry

83-3109/4

WESTMINSTER COLLEGE

FULTON, MISSOURI 65251

AD OEXA

83-14271

OFFICE OF
THE PRESIDENT

August 26, 1983

Mr. William Casey
Director
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Casey:

We look forward with genuine anticipation to your visit to Westminster on Saturday, October 29, for the 1984 Green Lecture, which, as you know, is being held in conjunction with our annual Parents' Weekend. In that regard, there are several matters about which we will require additional information from you.

Although I do not believe that I mentioned it specifically in my previous correspondence, we, of course, would be delighted to have Mrs. Casey accompany you. and I look forward to hosting both of you during your stay here.

In order to make appropriate plans for your visit, it would help us to know, as soon as possible, the approximate time of your arrival here in Fulton and whether you will be able to remain overnight following your 3:00 p.m. lecture. We would like to entertain with a luncheon prior to the convocation and/or a dinner following it; however, we will make no firm plans in that regard until we have heard from you with respect to your preference.

As I mentioned previously, we plan to confer the honorary degree of Doctor of Laws on you at the convocation. In the event that you have a personal preference with regard to the individual who will cite you for the degree and, in so doing, introduce you to the audience, please so advise us at your earliest convenience. I know that Clare Luce, as a former Green Lecturer and honorary Westminster alumna, would be pleased to do this; however, we feel that this decision should be yours. Consequently, we will not extend an invitation until we hear from you.

If there are any individuals to whom you would like us to extend special invitations to be present for the Lecture, we would appreciate receiving their names and addresses.

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Mr. William Casey
August 26, 1983
Page two

The major portion of the audience will be composed of members of our academic community and their parents. Nevertheless, we always reserve a section of the auditorium for personal friends and guests of the speaker and special friends of the college.

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I understand that our Director of Development is in contact with [redacted] of your Public Affairs Office and that they are working out many of the other details relating to this occasion. Nevertheless, if there are ways in which I, personally, can be of assistance to you as you plan for this event, please do not hesitate to let me know.

Sincerely,

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[redacted]
President